

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Wiltshire & Swindon History Centre, Chippenham, SN15 3QN
Date: Monday 3 September 2012
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk
Or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 3 - 14</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Monday 9 July 2012. ii. Actions from previous minutes. 	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests, or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 15 - 26</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Paths for Communities – Grants for Parishes ii. Draft State of the Environment Report iii. Street Light Savings iv. Wiltshire Online: Digital Literacy in Wiltshire v. Wiltshire & Swindon Local Nature Partnership vi. Barrier Busting Proposals. 	
<p>6 Housing Need and Review of Wiltshire's Housing Allocations System</p> <p>To receive information on the Council's review of the current Housing Allocations System.</p>	7.05pm
<p>7 'SPLASH UP!' - Project Evaluation</p> <p>The 'SPLASH UP!' group will present an overview of their project which received grant funding from the Area Board last year.</p>	7.45pm
<p>8 Parish Spotlight</p> <p>Biddestone & Slaughterford Parish Council will give a presentation focussing on news, events and/or issues within the parish.</p>	7.55pm
<p>9 Town, Parish and Partner Updates (<i>Pages 27 - 42</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Parish and Town Councils (attached) ii. Wiltshire Police 	8.05pm

	<ul style="list-style-type: none"> iii. Wiltshire Fire and Rescue Service (attached) iv. NHS Wiltshire (attached) v. Chippenham and Villages Area Partnership (ChAP) vi. Chippenham Vision vii. Chippenham Shadow Community Operations Board (attached) viii. Community Area Young People's Issues Group (CAYPIG) ix. Youth Strategy Update x. Lyneham Steering Group xi. Chippenham Partnership of Schools xii. Skate Park Task Group xiii. Cherish Chippenham xiv. Wiltshire Involvement Network (attached). 	
10	<p>Police and Crime Commissioners</p> <p>Chris Caswill will present information on the role of the new Police and Crime Commissioners.</p>	8.20pm
11	<p>Wiltshire Online: Digital Literacy in Wiltshire</p> <p>To receive a presentation from Jenny Wilcockson, Digital Literacy Coordinator, and to view a DVD featuring observations and comments from local people, with an opportunity for discussion.</p>	8.30pm
12	<p>Area Board Focus Areas 2012/13</p> <p>To receive updates on the Area Board's Focus Areas for 2012/13, as follows:</p> <ul style="list-style-type: none"> i. Road Safety – Lead Councillor: Bill Douglas ii. Crime & Community Safety – Lead Councillor: Peter Hutton iii. Deprivation – Lead Councillor: Chris Caswill. 	8.45pm
13	<p>Evaluation and Close (<i>Pages 43 - 44</i>)</p> <p>The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.</p> <p>The next agenda planning meeting will take place on Wednesday 19 September 2012, 10am at Monkton Park. Any parish or town council representative interested in attending should contact the Community Area manager or the Chairman.</p> <p>The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.</p> <p>The Forward Plan is attached for information.</p>	9:00pm

Future Meeting Dates

Monday 5 November 2012

6.30 pm for 7.00 pm

Wiltshire Council Monkton Park Offices, Chippenham

Monday 7 January 2013

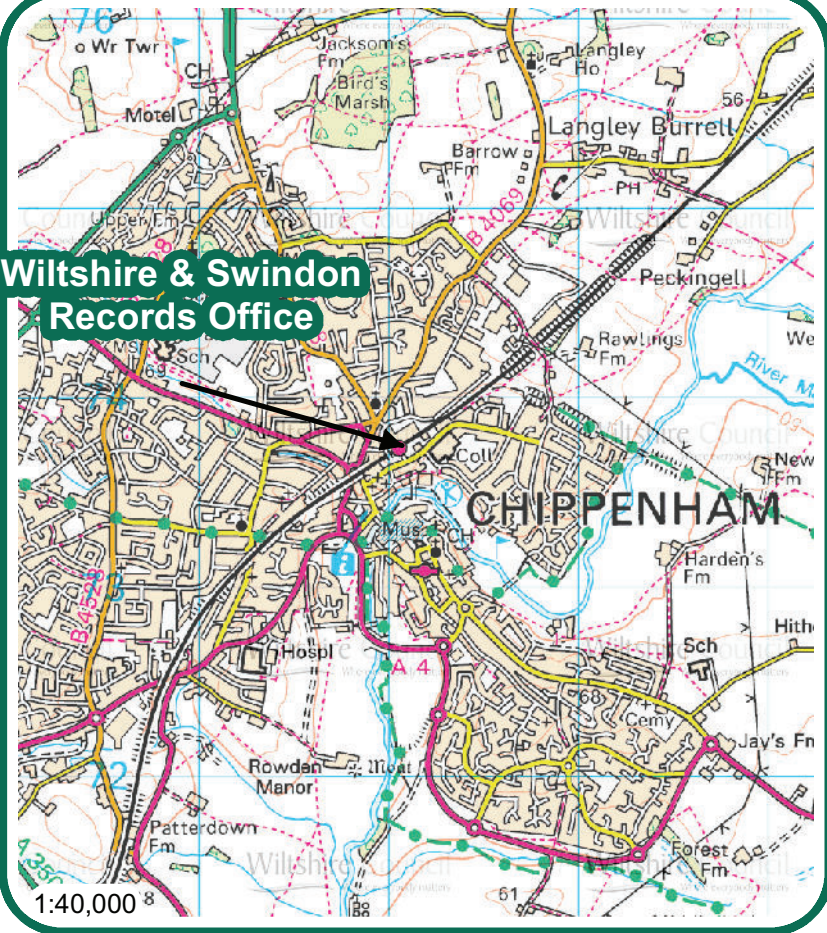
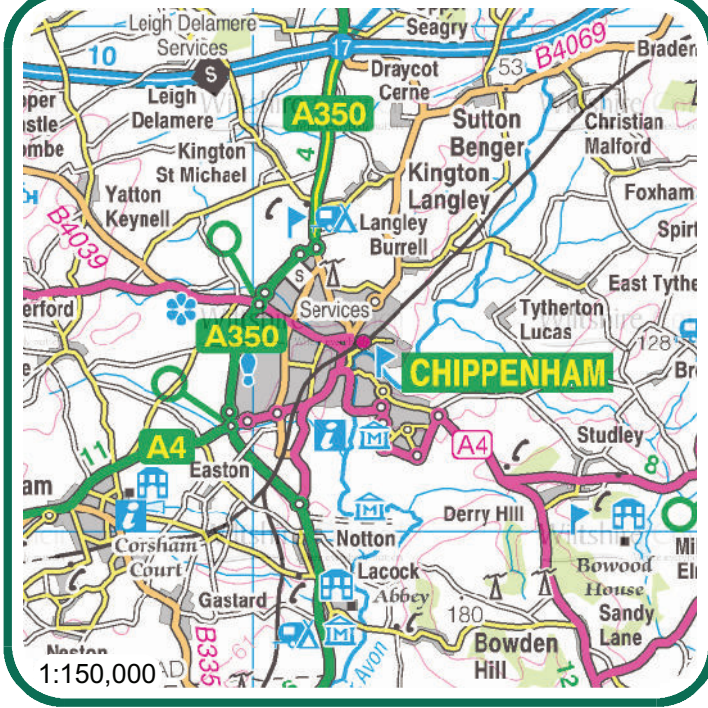
6.30 pm for 7.00 pm

Sheldon School, Chippenham (tbc)

Monday 4 March 2013

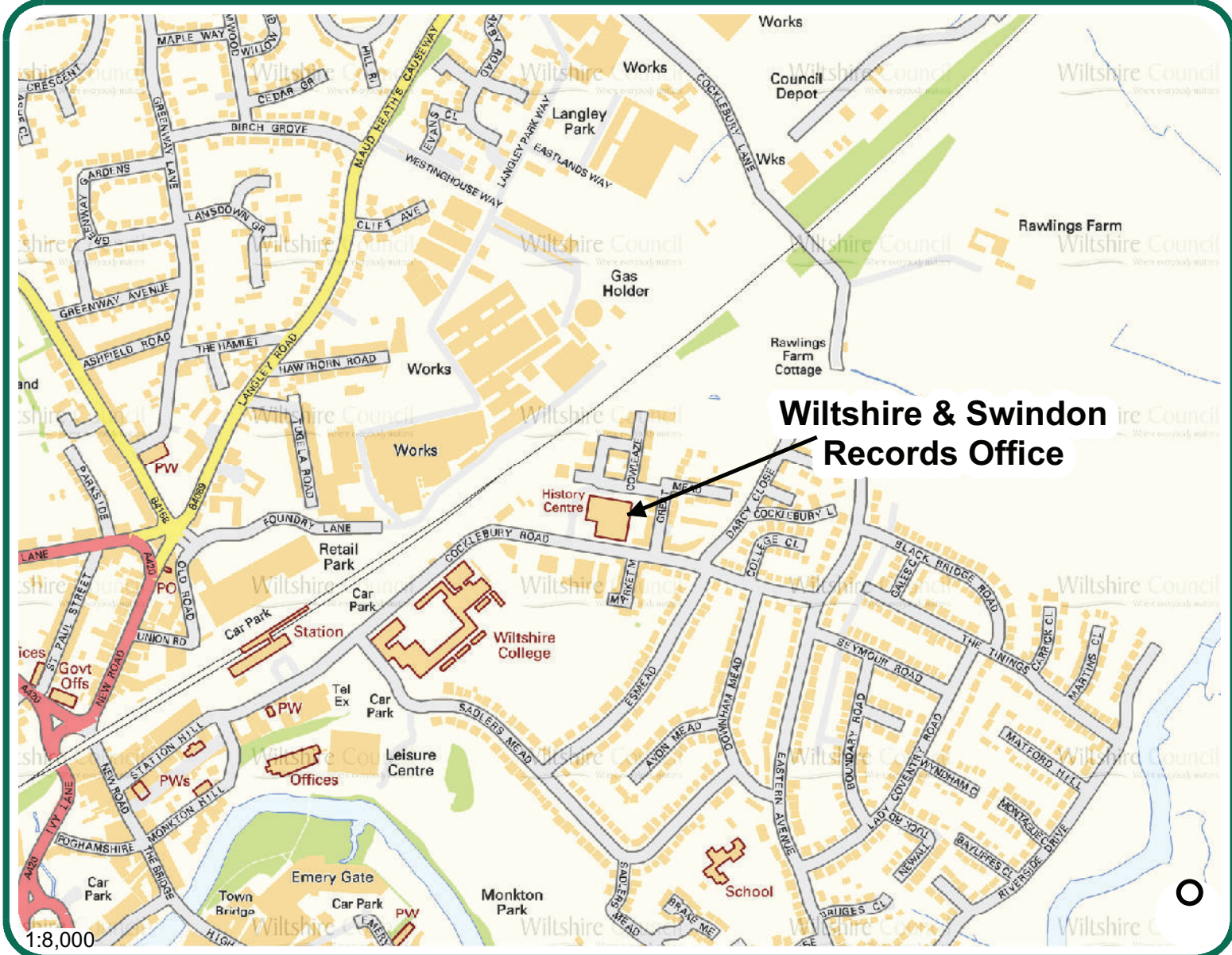
6.30 pm for 7.00 pm

Needd Hall, Chippenham



Wiltshire & Swindon Records Office
 Cocklebury Road
 Chippenham
 Wiltshire
 SN15 3QN

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Yatton Keynell Village Hall, Yatton Keynell, SN14 7BD
Date: 9 July 2012
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Paul Darby, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Cllr Dick Tonge, Cabinet member for Highways and Transport

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Chippenham Community Area Manager
Bill Parks, Head of Local Highways and Streetscene
Martin Rose, Principal Traffic Engineer
Mark Rippon, Community Safety Officer

Town and Parish Councillors

Chippenham Town Council – Andy Phillips, Elizabeth Kennedy, Harry Purdon, John Scragg, Sue Wilthew
Biddestone and Slaughterford Parish Council – Rachel deFossard, Alison Butler
Castle Combe Parish Council – Fred Winup
Chippenham Without Parish Council – Ken Kennedy
Christian Malford Parish Council – Kevin Bolter
Kington Langley Parish Council – Maurice Dixon, Sue Webb

North Wraxall Parish Council – J King
Sutton Benger Parish Council – Derek Liddell
Yatton Keynell Parish Council – James Skinner

Partners

Wiltshire Police – PS Reid, PC Higgins
Wiltshire Fire and Rescue Service – Mike Franklin, D Bence
Chippenham and Villages Area Partnership – Julia Stacey
Youth Service – Richard Williams, Helen Alford
Chippenham Partnership of Schools – Jill Owen, Judy Edwards

Total in attendance: 58

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman and Vice Chairman</u></p> <p>Councillor Mark Packard called for nominations for Chairman of the Area Board for the 2012/13 Municipal year.</p> <p><u>Decision</u> Councillor Desna Allen was elected Chairman of the Area Board for the 2012/13 Municipal Year.</p> <p><i>Councillor Allen took the Chair.</i></p> <p>The Chairman called for nominations for Vice Chairman of the Area Board for the 2012/13 Municipal year.</p> <p><u>Decision</u> Councillor Mark Packard was elected Vice Chairman of the Area Board for the 2012/13 Municipal year.</p>
2	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Desna Allen, welcomed everyone to the meeting and introduced the councillors and officers present.</p> <p>The Chairman welcomed the visiting Cabinet representative, Councillor Dick Tonge, responsible for Highways & Transport, and thanked Yatton Keynell Village Hall Committee for facilitating the use of the hall.</p> <p>Also welcomed to the meeting was Mary Wilson, representing the Wiltshire Involvement Network (WIN). Mary announced that WIN was working to reach out to communities and increase engagement, and requested that they be allocated a regular slot on the Area Board agendas under Partner Updates. The Chairman announced that this would be discussed at the next agenda planning meeting.</p>
3	<p><u>Apologies</u></p> <p>Apologies for absence were received from Andrew Noblet of Chippenham Town Council and Parvis Khansari, Service Director to the Area Board.</p>
4	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 30 April 2012 were agreed a correct record and signed by the Chairman.</p>

	<p>There were no outstanding actions or issues arising from the minutes of the previous meeting.</p>
5	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced that a petition had been received requesting dropped kerbs to be installed at Greenway Lane in Chippenham. This matter had been considered by the Community Area Transport Group and recommendations would be considered by the Area Board under Item 7 on the agenda.</p> <p>Further announcements had been distributed with the agenda for information, including briefing papers on Helping People to Live Safely in Their Own Homes, Wiltshire Community bank and The Localism Act.</p>
7	<p><u>Highways and Transport</u></p> <p>Cabinet Member Councillor Dick Tonge, Cabinet member for Highways and Transport, provided a brief overview of his portfolio responsibilities, which included new projects and repairs to the highways, passenger transport including trains, flooding, markets, cemeteries, speeding, grass cutting and car parking.</p> <p>Councillor Tonge introduced two officers to the meeting; Bill Parks, Head of Local Highways and Streetscene, and Martin Rose, Principal Traffic Engineer.</p> <p>Bill Parks gave a presentation regarding Wiltshire Council's Highways and Streetscene service and the new Community Teams.</p> <p>Community Teams would be asset-led and matched to the Area Board areas, and there would be a shared 'pull service' for larger kit and other resource. There would be direct engagement with the community regarding need, priority and co-delivery arrangements. There would also be minimum handoffs and duplication in customer contact, and customers reporting defects should get through to local service teams in one step.</p> <p>This new way of working aimed to deliver:</p> <ul style="list-style-type: none"> • Community and asset priorities as the driver • Improved community relationships and partnerships (community resilience) • Flexibility to meet changing needs • Quality, fit for purpose service and improved asset • Removed waste and duplication • Continuous drive for improvements.

Following the information from Councillor Tonge and Bill Parks, the following questions, issues and discussion points arose:

- From June next year, all Highways and Streetscene works would be outsourced.
- The Community Teams would deal with routine maintenance and repairs and so was different to the work of the Community Area Transport Group, which aimed to identify improvement needs.
- Towns and parishes were encouraged to continue to identify and report any works required, but schedules for routine works would be provided.
- Working in partnership with Community Payback had been trialled in Trowbridge. There were some technicalities with this but it could be looked into and developed further, particularly if the parishes took lead on this.
- To ensure efficient running of the Parish Stewards scheme, each parish had intentionally been encouraged to provide a single point of contact, and all issues should be fed in through this nominated contact.
- It was important that statutory duties, such as cutting the grass and foliage around road signs, should not be lost.
- The new, structured approach was welcomed, and it was suggested that a further meeting with parishes should be arranged to provide an opportunity to review the scheme and provide/receive feedback.

Councillor Tonge provided some information on the Council's programme of highways resurfacing.

The Council carried out an annual assessment of all roads to detect condition and safety. Specialist, laser-mounted equipment was used to look under the surface of the road to check the condition compared to the previous year. This process was applied to all main roads across the county, and the smaller, residential roads were visually inspected. The Council also measured the skid resistance of roads on a regular basis in order to monitor safety and prevent accidents.

The resurfacing of estate roads was dependent on the condition of the roads, not the time period since the roads had last been resurfaced, but an average estate road surface could be expected to last approximately 30 years.

Pavements were treated in exactly the same way as highways in terms of condition and safety. If utilities companies or their sub-contractors were required to dig-up roads or pavements, they were obliged to repair the damage to the Council's standards when they were finished. The Council also offered training courses for utility sub-contractors to encourage a higher quality of work.

Councillor Tonge reported that a document was available that detailed the highways information for each Community Area. The information for Chippenham was available on the website via the following link:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavement/s/areaboardhighwayinformation.htm>

Councillor Tonge also talked about the success of the Community Area Transport Groups (CATGs).

The CATGs were working very successfully, and the decisions and budgets that had been delegated to the Area Boards were making a real difference in the local communities.

Wiltshire Council had recently set-up a scheme in partnership with Community First whereby community buses were provided and managed, which offered much-needed transport, particularly for vulnerable people in rural areas. Councillor Tonge was keen for the CATGs and Area Boards to become involved in this and find ways of providing community transport in their local areas.

In response to a question regarding car parking, Councillor Tonge reported that officers were currently in the process of collating the parish and town council comments on the review of road restrictions for parking. Councillor Tonge advised that consultation regarding residents parking schemes rarely generated many responses and it was difficult to reach a consensus. He stated that, for this reason, the Council was not keen to pursue residents parking schemes simply due to the amount of work and cost that was involved. Councillor Tonge also confirmed that the Council did not have a view on limited parking restrictions and that it was not something that the Council had been asked to consider before.

Councillor Rooke asked whether a SID could be deployed in Lowden for a short time at some point because even though there was a metro count recently and no further action required, residents were concerned about the few cars that went well above the speed limit rather than the average speed of the cars. Councillor Tonge reported that all requests for SID deployment had to go through the Area Board, as per the current process.

20 is Plenty

Martin Rose, Principal Traffic Engineer, presented his report regarding the current issues relating to the request to trial a '20 is Plenty' scheme in Chippenham.

The Area Board considered the information provided by Martin contained within the report, and the associated recommendations.

Decision

The Area Board agreed:

- i. Not to pursue a '20 is Plenty' trial in Chippenham at the present time.**
- ii. To instead use a targeted poster campaign to promote road safety messages in the selected areas of Chippenham, subject to**

	<p style="text-align: center;">consultation with the local community.</p> <p>Community Area Transport Group The Area Board considered a report and recommendations from the CATG for the prioritisation of small-scale local transport and highways schemes.</p> <p><u>Decision</u> The Area Board agreed:</p> <ul style="list-style-type: none"> i. To approve the list of schemes recommended for prioritisation in 2012/13 as at Appendices 1, 1a, 1b, 1c, 1d. ii. To approve the list of schemes recommended for retention and further consideration in 2012/13 as at Appendix 2. iii. To approve the list of requests recommended for removal as at Appendix 3. iv. To approve the deployment of the Speed Indicator Device (SID) allocated to the Chippenham Community Area to 3 new sites as at Appendices 4, 4a. v. To select the C154, the C180 and the C185 (as a reserve) for speed limit assessment in 2012-13.
8	<p><u>Funding</u></p> <p>a. Youth Funding The Area Board had been allocated a budget of £6,900 for 2012/13 specifically for youth projects.</p> <p><u>Decision</u> The Area Board agreed to allocate the youth budget of £6,900 via participatory budgeting.</p> <p>Two applications for youth funding had been received as follows:</p> <ul style="list-style-type: none"> i. Green Stag Youth Theatre and Noonday Demons - £1,173 was requested for two productions at the Edinburgh Fringe Festival. ii. Integrated Youth Services, Arts and media Group - £3,600 was requested for 'Creative Explosion' at the Arts and Media Suite. <p>Representatives from both groups gave presentations regarding their bids, following which, a voting exercise was conducted and everyone present at the meeting was given the opportunity to vote in support of the applications.</p>

Decision

- i. **Green Stag Youth Theatre and Noonday Demons received 94% of the votes in favour of the application and was awarded the sum of £1,173.**
- ii. **The Integrated Youth Service Arts and Media Group received 91% of the votes in favour of the application and was awarded the sum of £3,600.**

Green Stag and Noonday Demons were encouraged to bring their performances to Chippenham. The Chief Executive of Chippenham Town Council invited the groups to contact her to discuss the possibility of using the Neeld Hall as a venue.

b. Community Area Grants

The Area Board considered the following applications to the Community Area Grant Scheme:

- i. Castle Combe Village Hall Committee
The sum of £420 was requested towards the installation of double-glazed windows in the village hall.

Decision

The Area Board awarded the sum of £420 to Castle Combe Village Hall towards the installation of double-glazed windows in the village hall.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Area Plan.

- ii. Eco-Kids North Wiltshire
The sum of £909 was requested for the Eco-Enterprise School Farmers Market Project.

Decision

The Area Board awarded the sum of £909 to Eco-Kids North Wiltshire for the Eco-Enterprise School Farmers Market Project.

Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated a link to the Community Area Plan.

c. Community Area Partnership – Core Funding

The Area Board considered an application from the Chippenham and Villages Area Partnership (ChAP) for the first tranche of funding for 2012/13.

	<p><u>Decision</u> The Area Board:</p> <ul style="list-style-type: none"> i. Approved the whole year's funding of £13,779.66 with an agreement to release the first tranche of £6,889.83 immediately. ii. Agreed to the release of the second tranche in January 2013, as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met.
9	<p><u>Parish Spotlight</u></p> <p>Councillor Packard announced that the Area Board wished to offer a short agenda slot to one parish at each meeting, in order to provide the parishes with an opportunity to highlight any news or local issues of concern.</p> <p>Yatton Keynell Parish Council had been invited to present to the Area Board at this meeting, and James Skinner from the Parish Council gave an interesting presentation about the history, main projects, news, and main issues within the parish.</p> <p>One of main issues within the parish highlighted by James was the threat to local services, such as the 'Under 5's Club' due to problems recruiting and maintaining local volunteers, particularly younger people. A suggestion was made that the 'Time Credits' project, a project which rewarded voluntary work, might be successful at encouraging more volunteers in the community.</p> <p>The Chairman thanked James for his presentation and asked the parishes to contact Penny Bell or Victoria Welsh if they would like to make a presentation at the next Area Board meeting.</p>
10	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Police The written report from Wiltshire Police was received and noted. It was acknowledged that there had been some issues of young people congregating in John Coles Park, and patrols had been increased in this area in response to this, and the situation was improving. ii. Wiltshire Fire and Rescue Service The written report from Wiltshire Fire & Rescue Service was received and noted. iii. NHS Wiltshire The written report from NHS Wiltshire was received and noted.

	<p>iv. Parish and Town Councils The written reports from Chippenham Town Council, Christian Malford Parish Council, Grittleton Parish Council, Kington Langley Parish Council and North Wraxall Parish Council were received and noted.</p> <p>v. Chippenham and Villages Area Partnership (ChAP) The written report was received and noted.</p> <p>vi. Chippenham Vision Board It was reported that the first phase of the masterplanning process was nearing completion, and public consultation will take place as part of the next phase.</p> <p>vii. Chippenham Shadow Community Operations Board The written report was received and noted.</p> <p>viii. Community Area Young People’s Issues Group (CAYPIG)/Youth Strategy Update It was reported that the Youth Strategy Task Group was set to become a Youth Advisory Group, and terms of reference were being developed for this merge. A summer programme of events was available, along with a promotional Jubilee flyer which was being distributed to schools, agencies and partners.</p> <p>ix. Lyneham Steering Group There was no update.</p> <p>x. Chippenham Partnership of Schools Thanks were extended to the Area Board, Chippenham Town Council and local businesses for supporting the Chippenham Games. Approximately 1000 children had been involved and it was a very successful event. The next meeting of the Children’s Parliament would take place in November and any issues or suggestions for consultations were welcomed.</p> <p>xi. Skate Park Task Group It was reported that the noise impact assessments were ongoing and it was hoped that they would be complete by the end of July, at which point the public consultation would begin. The young people would continue to be updated via the CAYPIG.</p> <p>A request had been received for written progress updates to be provided at each meeting of the Area Board. The Chairman reported that this would be discussed at the next agenda coordinating meeting.</p>
11	<u>Area Board Focus Areas</u>

Updates were received as follows:

i. Road Safety

Councillor Bill Douglas reported on the ongoing success of the Community Area Transport Group (CATG). The CATG was so successful that it was creating a lot of work for officers, so there was wish for more support to assist with the increasing workloads.

ii. Night Time Economy

Councillor Peter Hutton reported that the Night Time Economy Group had been re-named and would now be referred to as the Crime and Community Safety Group. This group would still work on night time economy issues, but would also focus more on crime and community safety in general.

Since the previous Area Board meeting, when concern regarding graffiti in the town and on the torch route was raised, Wiltshire Council and the Town Council had worked hard to clear-up the graffiti and improve the visual appearance of the torch route. Thanks were also extended to the Community Safety Officer, Mark Rippon, for liaising with Highways and getting the graffiti on the Frogwell Lane footbridge removed.

With regards to the improvement of the local economy, the group was currently looking into plans to have a Victorian market in November or December. Further details would be reported in due course.

Mark Rippon, Community Safety Officer, provided an update on the pilot of a spray art wall in Chippenham, which to date had been a success. The wall had been whitewashed by Community Payback, and the wall was being creatively used by local artists. The Community Safety Team was working closely with the Police to dissuade graffiti artists from using unauthorised areas.

Councillor Douglas reported that the group was planning to hold a drugs awareness week next year, and it was hoped that the Area Board would be involved. It was suggested that the group should work with the Public Health Team on this.

iii. Deprivation

Councillor Chris Caswill reported that the time since the previous meeting had been spent understanding the deprivation and child poverty issues in the area. Meetings had taken place with representatives from Public Health and Chippenham Partnership of Schools, and further meetings were planned including with the Rise Trust. It was then proposed that a paper would be brought to a future Area Board meeting to consider potential actions that could be taken.

Action: Councillor Caswill to report to the Area Board in due course.

12	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p><u>Decision</u></p> <p>i. The Area Board approved the representatives to Outside Bodies, and the membership and terms of reference of Task Groups.</p> <p>ii. The Area Board approved the following parishes as having a nominated representative on the Community Area Transport Group:</p> <ul style="list-style-type: none"> • Biddestone and Slaughterford • Christian Malford • Grittleton • Kington Langley. <p>The next meeting of the Community Area Transport Group would be held on 20 August 2012.</p>
13	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on Monday 3 September 2012, 7pm at Hardenhuish School.</p> <p>The next agenda planning meeting would take place on Wednesday 18 July 2012 at 10am at the Monkton Park offices. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.</p>

Area Board Theme for 2012/13 - Footpaths

Subject:	Paths for Communities – Grant Opportunity for Parishes
Officer Contact Details:	Michael Crook, Countryside Access Development Officer 01225 713349
Weblink:	http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx
Further details available:	DavidAndrews@visitwiltshire.co.uk Tel: 01722 341941

Summary of Announcement:

Natural England has launched a new Paths For Communities Grant scheme enabling community groups and partnerships to improve their local public rights of way network. The fund totals £2 million, to be spent before May 2014.

Paths For Communities grant is designed to improve the rights of way network and must include a new right of way either in the form of a new physical path or higher rights such as upgrading a footpath to a bridleway or restricted byway. Funding has come from the Rural Development Programme for England and any scheme must be able to demonstrate benefit to the rural economy and rural populations.

Applications for funding from £5,000 to £150,000 can be submitted by local communities or broader partnerships. Landowner support, in agreeing a voluntary path creation, is essential at the outset. The Fund is open NOW and all application agreements have to be made by the end of December 2013. The process is competitive so it's important to ensure your project secures as many benefits as possible.

As with all grants no work on the project can start before the application is approved. Natural England's Local Grants Officer will discuss any potential projects with the applicant following submission of an initial "Expression of Interest". This form is available on the website above.

Normally 75% of the project will be funded and no additional public funding is allowed for the remaining 25% and this includes National Lottery money. However, there is some flexibility to allow up to 100% funding.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2012
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	Street Lighting Savings
Officer Contact Details:	Peter Binley - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412
Weblink:	http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633
Further details available:	See link above

Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

Chairman's Announcements

Subject:	Wiltshire Online's digital literacy project
Officer Contact Details:	Jenny Wilcockson – Digital Literacy Coordinator Jenny.wilcockson@wiltshire.gov.uk 01225 793349 / 07827993733
Weblink:	www.wiltshireonline.org
Further details available:	Please see our website or contact Jenny Wilcockson for more information

Summary of announcement:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next twelve months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

This digital literacy initiative is already well underway in the Melksham community area. To date, a team of 12 digital champions have helped support nearly 30 people either get online for the first time or increase their confidence with computers and the web. Wiltshire Online is now launching its digital literacy programme in the Chippenham and Salisbury community areas, with plans to roll the initiative out across the county by March 2013.

For details about how to get involved, please visit www.wiltshireonline.org or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or jenny.wilcockson@wiltshire.gov.uk

Chairman's Announcements

Subject:	Wiltshire and Swindon Local Nature Partnership (LNP)
Officer Contact Details:	Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org
Weblink:	LNP website currently under development
Further details available:	Further details on LNPs can be found on Defra's website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

Chairman's Announcements

Subject:	Barrier Busting Proposals
Officer Contact Details:	David.Bowater@wiltshire.gov.uk
Weblink:	http://barrierbusting.communities.gov.uk/
Further details available:	http://barrierbusting.communities.gov.uk/

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live. Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:
<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

Update for Chippenham Area Board

Update from	CHIPPENHAM TOWN COUNCIL
Date of Area Board Meeting	Monday 3 September 2012

Headlines

- The Town Council has purchased and is using a chewing gum cleaning machine to remove unsightly chewing gum.
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- The spread of graffiti around the town continues unabated. The machine for chewing gum can be used to remove this on Council land. Some effort has been made to cover up or remove these eyesores

Projects

- Plans for the Fishing Lakes at Stanley Park are making good progress. It is hoped to lay the plans before Wiltshire Council soon.
-
- A valuable consultation with the local community took place concerning developments of the Neeld Hall. Project is now ongoing.

Future Events/Dates for the diary

- 23rd November: Christmas Lights Switch on. (18.30) –lots of innovative events around this to look out for.
-
- 15th December: Victorian Fayre (12.00 noon until 17.00)
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Update for Chippenham Area Board

Update from	CHRISTIAN MALFORD PARISH COUNCIL
Date of Area Board Meeting	Monday 3 September 2012

Headlines

- The Parish Council has continued to progress a number of positive enquiries regarding the establishment of an allotments facility in the village. Although it is still awaiting some responses the Parish Council still hopes to present site options to the Allotmenters shortly.

- A formal application has been submitted to Wiltshire Council to join in the Wiltshire Speedwatch initiative and nine residents have already volunteered to join the scheme and be trained in the use of the monitoring equipment.

- The Parish Council has been successful in its nomination of Councillor N. Fairley to attend the Chippenham Area Transport Group (CATG).

Projects

- The current project account for the establishment of Malford Meadow as Wiltshire's first "Pocket Park" was presented and showed that, to date, the scheme has been cost neutral to the residents of Christian Malford. The Parish Council expressed its grateful thanks to all those who had given freely of their time to support the project.
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Future Events/Dates for the diary

- Date of the next Parish Council meeting – Tuesday 11th September starting at 7:30pm . Please check the Village website (www.christianmalford.org.uk) for more information
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Signed: E. Martin Helps
Date: 17th August 2012

Update for Chippenham Area Board

Update from	Grittleton Parish Council
Date of Area Board Meeting	Monday 3 September 2012

Headlines

- Grittleton “Small Village” amendment had gone through the Council when the Core Strategy was agreed to go to the Inspector.

- Vehicles parking on the pavement in Grittleton breaking up the pavements.

- Cllr Palmer to represent Grittleton on the Community Area Transport Group.

Projects

- Crowdown Road – resurfaced to improve ride quality – more permanent treatment to be applied later in the year.

- Littleton Drew Church project – successful fundraising efforts continue and work on-going.

- Mobile Library – GPC to survey residents to ascertain interest.

Future Events/Dates for the diary

- GPC meeting 17th September, 7:30 pm in the Village Hall.

- Grittleton Fete – Sunday 16th September

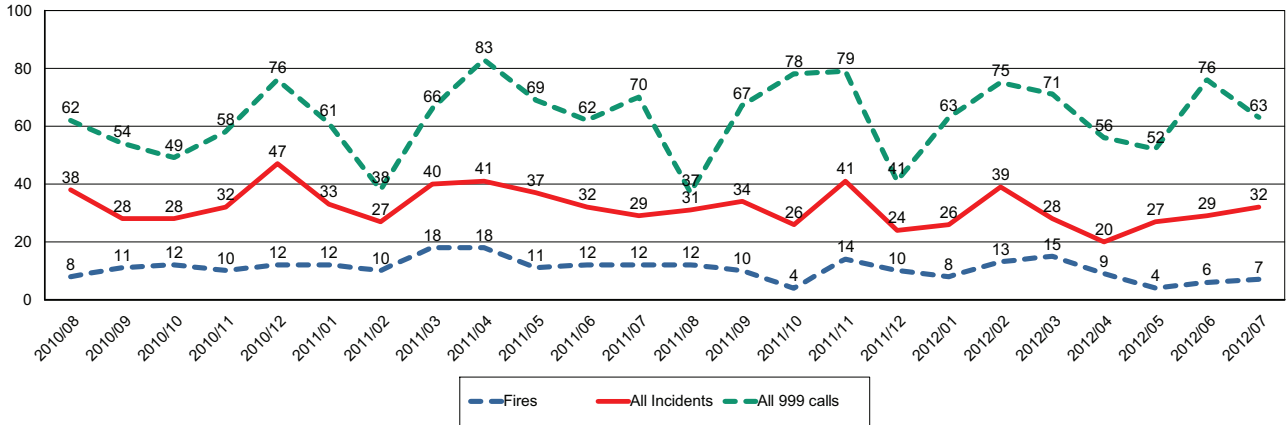
- Moviola – Grittleton Village Hall
Wednesday 26th September - The Best Exotic Marigold Hotel
Wednesday 31st October – Salmon Fishing in the Yemen



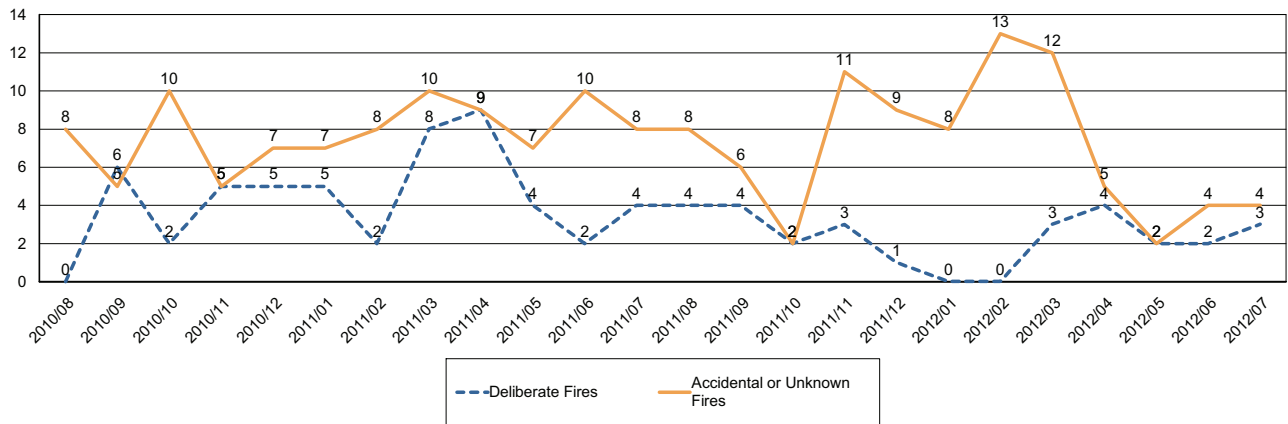
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including July. It has been prepared using the latest information and is subject to change.

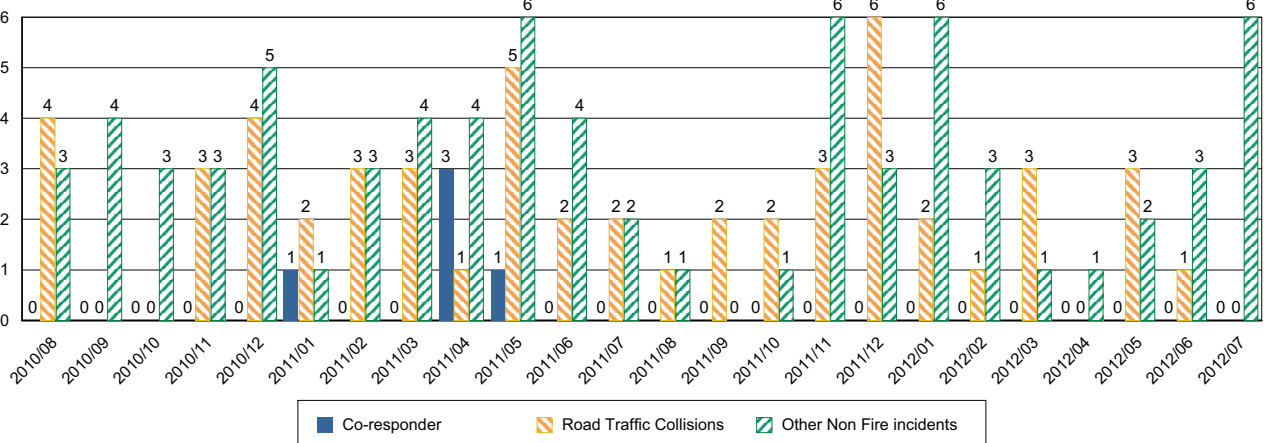
Incidents and Calls



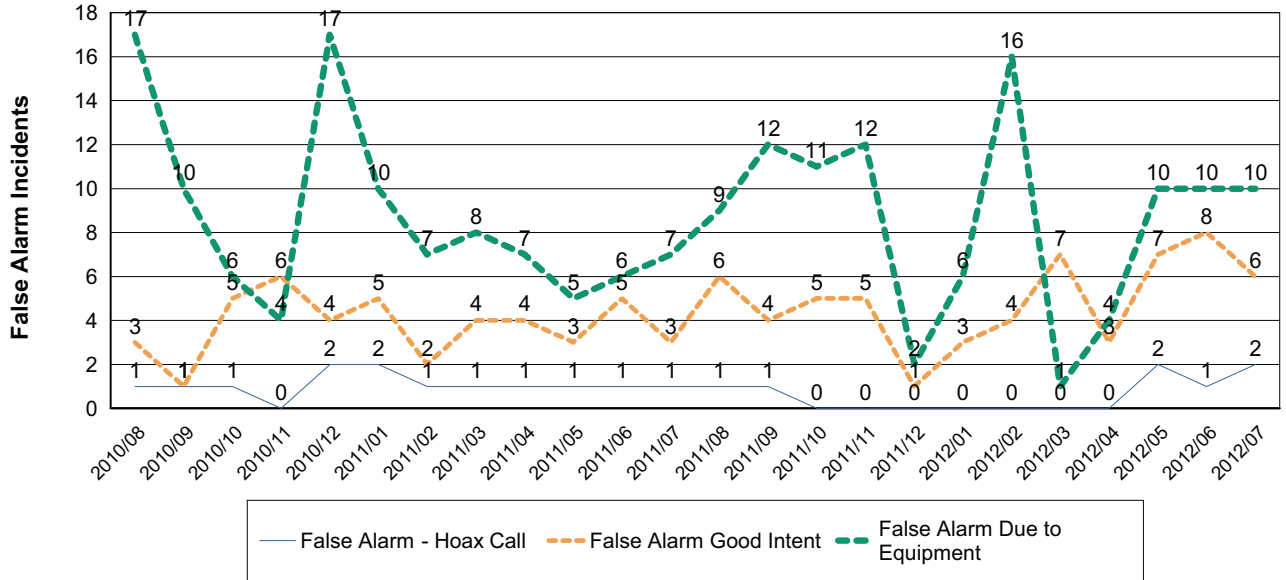
Fires by Cause



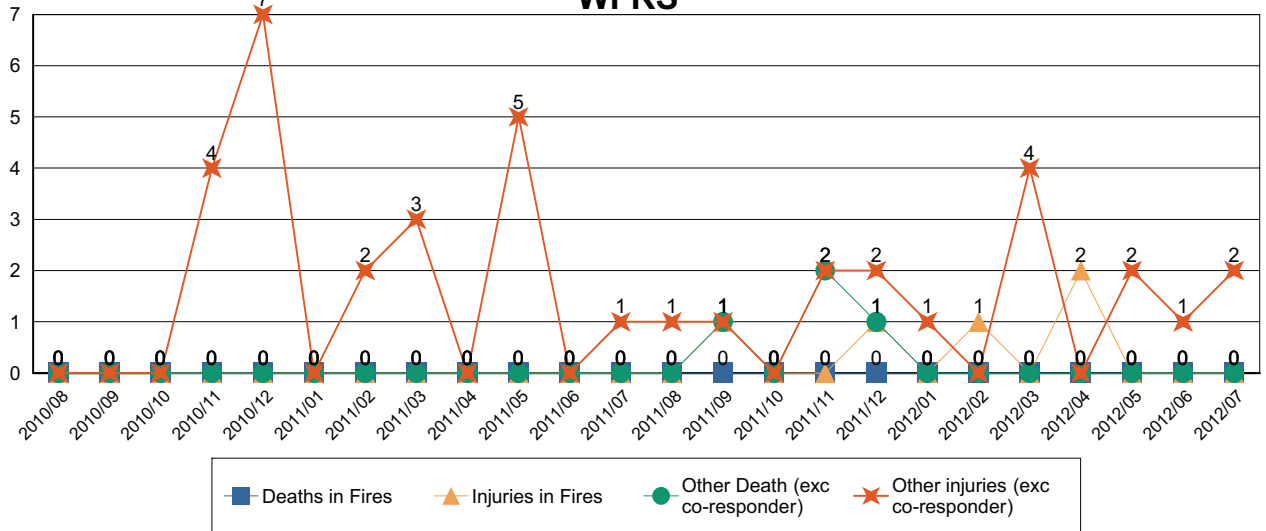
Non-Fire incidents attended by WFRS



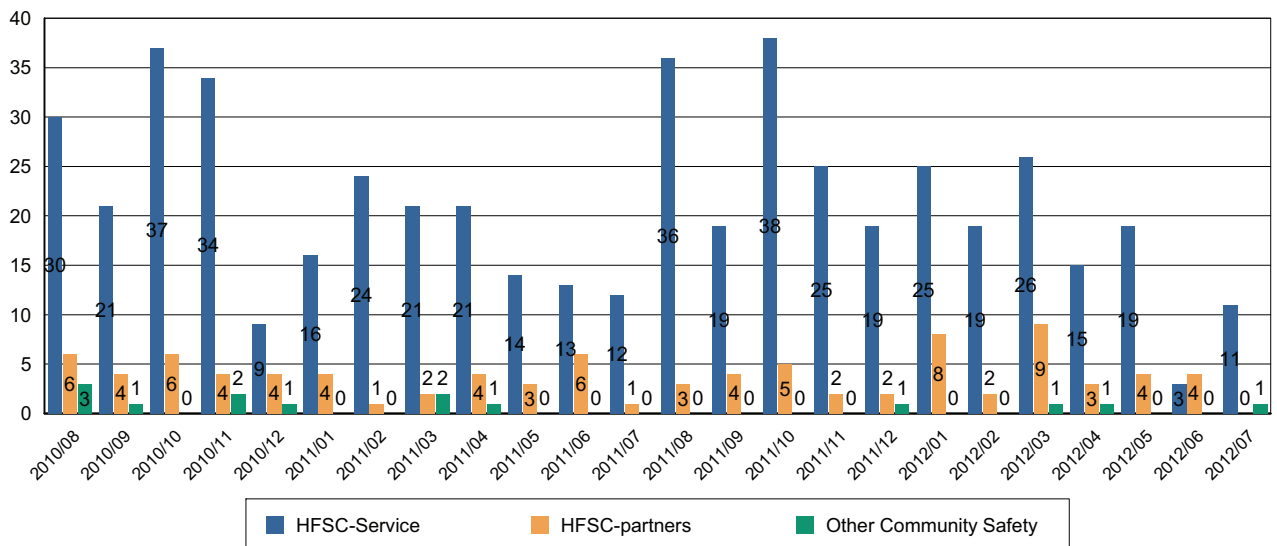
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

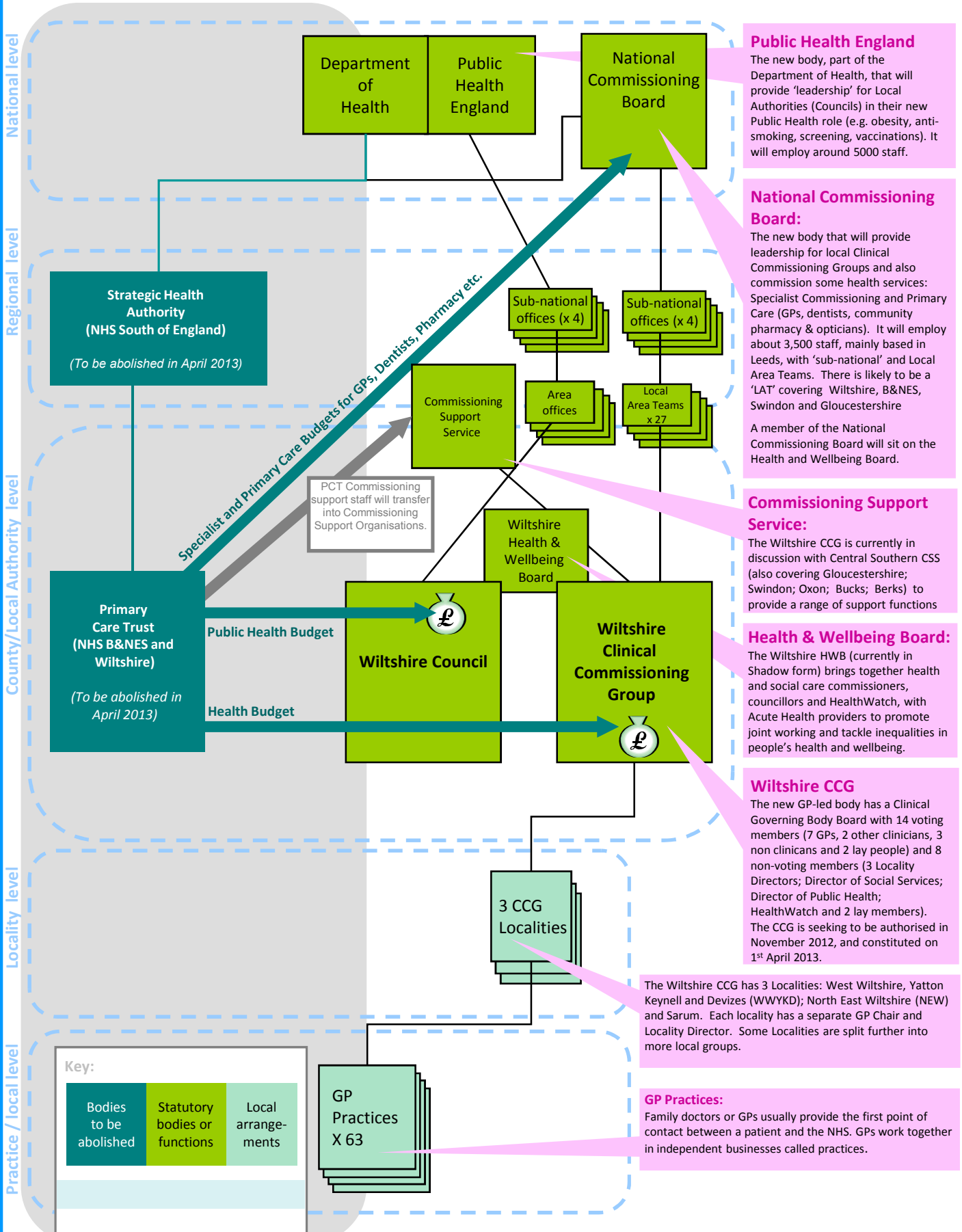
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Update for Chippenham Area Board

Update from	Chippenham Shadow COB
Date of Area Board Meeting	3 rd September 2012

Overview

The shadow COB has been working on finalising the logo designs that were put forward by students from Chippenham college and agreeing the final logo design. The logo will be used to identify any publicity materials that the Shadow COB will be putting out in regards to the campus.

The shadow COB have been working towards finalising the consultation timeline and agreeing the consultation method to ensure all members of the Chippenham community can provide their feedback on the proposed campus. The methods being used include:

- Consultation forms included within the Talk of the Town
- Printed consultation forms
- Image boards
- Online consultation forms
- Presentations to specific groups

To ensure residents have an opportunity to express their views the shadow COB have planned visits to each village within the Chippenham Community Area together with visits to Chippenham town centre. Schools and groups such as the learning disability day service will also be targeted to ensure as wider representation as possible from the local community.

The shadow COB has been discussing how best to prepare for the consultation and have put a marketing plan forward to not only explain when the consultation is taking place but also to explained background information on the campus. This will hopefully ensure that residents are aware of the campus and the commencement of consultation. Part of this process will include the River Festival where the shadow COB will have a stand to deliver leaflets with background information on the campus and shadow COB.

The shadow COB would like to invite all Chippenham Community Area Parish, Town and County councillors to a 'Campus Up-date' presentation. The presentation and question time lasting an hour will be held ahead of the next full meeting of the Chippenham Town Council.

Venue - Chippenham Town hall - commencing at 6 pm on the 26th September.

Wider work that the shadow COB has been completing includes developing links with local initiatives such as the time credit scheme to discuss possible synergies between the two projects.

Update for Chippenham Area Board

Key Headlines

- Finalisation of Chippenham Campus Logo
 - Stand at the River festival to provide information on the campus in preparation for consultation
 - Up-date presentation, Chippenham Town Hall, to Parish, Town and County councillors.
 - Consultation ready for October and November.
 - Methods of consultation agreed that include integration within Talk of the Town magazine, use of the Wiltshire Council communications trailer around community area, online forms, image boards, presentations and paper based documents.
-

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

June 2012 to August 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from June to August 2012 is set out below:

- The WIN Outreach Group met three times to discuss its work plan and arrangements for representing WIN at all area board meetings.
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from the Great Western Ambulance Service, the Care Quality Commission and NHS South West.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- The WIN Enter and View sub group met to discuss its work programme and plan informal visits to Athelstan House, Malmesbury, and Hungerford House, Corsham. These took place in July. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.)
- In June, WIN held a public meeting in Chippenham with speakers from the Great Western Hospital Foundation Trust ("GWH") who gave an update on the services they provide within the Wiltshire community, and their Productive Ward initiative. The Royal United Hospital Bath gave an update on their work with in-patients with dementia, and the NHS Wiltshire representative spoke about the setting up of the shadow Clinical Commissioning Group for Wiltshire. 49 people attended the meeting.
- In July, WIN held a public meeting in Salisbury with speakers from Wiltshire Council updating attendees on how Healthwatch in Wiltshire might look, and on their digital online initiative. The GWH representative spoke about the services it provides within the Wiltshire community, and a speaker from the Wiltshire Wildlife Trust gave a presentation about the *Wiltshire Wellbeing Project* and its work with people who have mental health problems. 44 people attended the meeting.
- WIN members and staff attended the following events:
 - The launch of NHS Wiltshire's *Falls and Bone Health Strategy* and participated in the consultation.
 - the Wiltshire Equality Network meeting in Trowbridge
 - Wiltshire and Swindon Users' Network welfare reform event.

- Wiltshire Council's Friary Voices consultation event.
 - *GWH Developing a Nursing Strategy* consultation event
 - NHS Wiltshire's Long Term Neurological Conditions Steering group event
 - AWP LINK Stakeholder event
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
 - The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

If you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

CHIPPENHAM AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 5 November 2012	Council Chamber, Monkton Park Offices	<p>Provisional Items: Participatory Budgeting – Youth Funding The Legacy of 2012 Victim Support Youth Service Update Asset Management Strategy Wiltshire Online: Connectivity and Provision</p> <p>Area Board funding will be awarded</p>	Councillor John Noeken (Resources)
Monday 7 January 2013		<p>Provisional Items: Wiltshire Fire & Rescue Service Stand – Business Plan Consultation</p> <p>Area Board funding will be awarded</p>	Councillor Fleur de Rhé-Philippe (Economic Development and Strategic Planning)
Upcoming		Review of Local Bus Services – date tbc Understanding Autism – spring 2013 Impact of Welfare Reform – date tbc	

Chippenham Area Board Officer Contacts:

Community Area Manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)
Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)
Service Director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)